

Office of the
Federal Public Defender

Districts of Colorado and Wyoming

District of Wyoming

214 W. Lincolnway, Suite 31A
Cheyenne, WY 82001
Phone: 307-772-2781
Fax: 307-772-2788

Virginia L. Grady, Federal Public Defender
Warren R. Williamson, First Assistant
Veronica S. Rossman, Senior Counsel
O. Dean Sanderford, Chief, Appeals
David Weiss, Wyoming Branch Supervisor

District of Colorado

633 17th Street, Suite 1000
Denver, CO 80202
Phone: 303-294-7002
Fax: 303-294-1192

POSITION ANNOUNCEMENT
Staff Interpreter of Spanish

The Federal Public Defender for the District of Colorado is accepting applications for the position of Staff Interpreter of Spanish serving our Colorado and Wyoming offices. The Federal Public Defender operates under the authority of the Criminal Justice Act, 18 U.S.C. § 3006A, to defend persons unable to afford counsel in federal criminal cases.

Primary Job Duties: The Spanish Interpreter must be fully fluent in the Spanish language, and fully able to accurately interpret/translate all forms of verbal and written communications. Proficiency in consecutive and simultaneous communications is required, including some familiarity with geographically based slang and colloquialisms. Case related interpretation includes, but will not be limited to, court documents, transcripts, medical and forensic reports, and audio recordings. Oral interpretation requirements will include communications during jail visits, phone calls, and witness interviews.

The Spanish Interpreter is required to maintain all client confidences. When applicable, the Spanish interpreter will assist attorneys in understanding client cultural backgrounds and client comprehension of the judicial process. The Spanish interpreter will maintain a professional relationship with all clients and witnesses. The Spanish interpreter will remain impartial in all situations, interpreting accurately and completely, whatever the content of the communication. Accommodation of staff members who require Spanish interpretation in and out of the office will be required. Travel; mostly driving, is required.

Requirements and Qualifications: At a minimum, candidates must have a high school degree or equivalent and five (5) years of Spanish interpretation and translation experience. Education may be substituted for some experience. State Court Certification or functional equivalent is required. **Federal Court Certification** is strongly preferred. Applicants must have a valid driver's license, car and appropriate motor vehicle insurance.

Applicants must be United States citizens or eligible to work in the United States. Employment is subject to a satisfactory background investigation, including an FBI name, fingerprint, and an IRS tax check.

Salary and Benefits: This is an "Excepted Appointment" full-time position with federal benefits and salary commensurate with experience and qualifications. Benefits include health and life insurance, retirement, and the Thrift Savings Plan. Salary is payable only by direct deposit.

How to Apply: Qualified individuals should submit a letter of interest and resume in .pdf format to:

Kim W. Bechard, Administrative Officer
employment@cofpd.org

Subject Reference: Spanish Staff Interpreter - Denver

Interviews will be conducted in person. Cost of travel must be incurred by the applicant. This position is subject to the availability of funds. **Posted May 2, 2019 - open until filled. NO PHONE CALLS PLEASE**

The Federal Public Defender is an equal opportunity employer.